

**South Carolina Fire Academy  
Advisory Committee Quarterly Meeting  
Meeting Minutes – July 14, 2010**

**Members Present:** John Bowers, Bob Beebe, Phil Elliott, John L Melton, Chris Nunnery, Karl Ristow, Joel Rogers, Jay Smith, Jim Still,

**Members Absent:** Bill Addis, Bryan Beason, Bruce Burding, Jonathan Ryan, Art Sattler, Wesley Williams

**Alternates Present:** Skip Hannon, Brian Horton, Mike Norket, Dixon Odom, Alan Sistare, Les Woods

**Non-Voting Members Present:** John Reich and Ed Roper

**Visitors Present:** Ashley Boltin, Cindy Brazell, Russ Friar, Phillip Russell

Chairman Bowers called the meeting to order. Ed Roper advised that a quorum was present.

Chairman Bowers asked Phil Elliott to open the meeting with a prayer and then everyone stood and recited the Pledge of Allegiance to the U. S. Flag. Following the Pledge, Chairman Bowers asked everyone to introduce themselves and which committee they were representing.

Chairman Bowers asked for a motion to approve the minutes from the April meeting.

1<sup>st</sup> -- Karl Ristow

2<sup>nd</sup> -- Jim Still

Discussion: none.

Chairman Bowers called for a vote. The motion was passed unanimously.

Chairman Bowers asked for Ed Roper to give his report. Roper passed out and reviewed several handouts to include a copy of the by-laws for this committee, income reports and his FY2010 budget reports. Roper explained to all the three ways that SCFA is funded.

1 – 1% money for the Division. The Fire Academy gets about 64% of this.

2 -- .035% --- \$165,000 is for FF Mobilization and \$30,000 for SLED.

3 – generated revenue for fee that we charge.

Curriculum Report – Russ Friar presented and reviewed his handout for the curriculum section. Friar asked Rick Dunn to discuss the 2101 Fire Officer I Blended Learning program. It was recommended that a different registration form be used for this course to that fire chiefs understand the requirements necessary for a student to complete the course.

Roper passed out and reviewed the annual regional activity report.

Phillip Russell passed out and reviewed the resident training annual report.

Chairman Bowers asked if anyone else had an organizational report to give.

Les Woods – fire and Life Safety Education Association reported on their conference in April.

Brian Horton – International Association of Arson Investigators reported that arson laws have changed this year with the new legislature.

Alan Sistare – SC Fire Chiefs Association reported that their annual conference would be in October in Lancaster City.

#### Standing Committees

1 – Facilities – Chris Nunnery – Chairman

Members include Jim Still and Skip Hannon

2 – Curriculum – Karl Ristow – Chairman

Ristow was charged to report back at the next meeting with committee members.

3 – Finance – Joel Rogers – Chairman

In the past Roper's report was all the committee needed and the committee used that report in lieu of a separate finance report. It was suggested that the best practice would be to have a second party to review the finance reports and offer input as needed. The finance committee could look at trends analysis and make suggestions on how to spend academy money. Reich stated that the finance committee is to protect our 1% and .035% monies. This is a critical oversight that is needed. Rogers was also charged to report back at the next meeting with committee members.

#### New Business

1 – Election of vice-chairman. Chris Nunnery was nominated and by acclamation was approved.

2 – Bowers presented two separate letters of request from the State Firefighters Association.

- a.) One letter was requesting that the Fire Academy publish a list of Job Performance Requirements (JPRs) for the most current editions of NFPA 1001, 1002, 1021, and 1041.

Discussion: There was discussion among group that we need to find a way to give credit for in-house fire department training. Others stated that they did not see any benefit to providing JPRs. Chairman Bowers stated that he would seek clarification from the State Firefighter's Association before we move forward.

- b.) The other letter was requesting the option of reinstating the IFASC FFI and FFII challenge process using the previously stipulated criteria during the last challenge process.

Discussion: Russ Friar passed out and reviewed a handout for Challenging course 1152, Firefighter I and II and Fire Officer I. After much round table

discussion on this issue it was decided that the committee would meet again in August for a special meeting to continue discussion and offer input. A date was set for August 19, 2010 at 10AM.

3 – A question was asked what does the Fire Academy do to facilitate classes in rural areas and can those rural departments pay for minimum number of students? Roper replied that we help those departments as best we can. Some of those departments will not go to another local fire department for training.

**Adjourn**

The next quarterly committee meeting is scheduled for October 13, 2010 at 10 a.m.

With no other business the meeting was adjourned.

Respectively submitted,

Ed Roper  
Recording Secretary

DRAFT